

# AiM Performance Make-Ups

## Fees, Dates, and Procedures

### For Teachers, Students, and Adjudicators

#### Fees

Levels 1 - 9        \$18.00  
Levels 10 – 12    \$36.00

Payment should be in the form of a check made out to the Waubensee Valley Music Teachers Association, or WVMTA.

**Dates for Make-ups**    March 11-25, 2023

#### Procedure for Teacher and Student

Teachers (using enrollment chart to select an appropriate adjudicator) should confirm adjudicator's availability prior to giving out adjudicator's contact information to student.

Make-ups, levels 1-12, are to be scheduled as soon as possible, to take place on or within two weeks of the test date.

Adjudicators should be given the list of pieces to be judged, in advance, especially in levels 9-12.

Student should submit instruction sheet, unopened envelope containing materials, and payment to adjudicator.

#### Procedure for Adjudicator

Make-ups for all levels, including level 12 tests, are to be scheduled on or within two weeks of the test date.

Collect unopened envelope containing materials, repertoire slip, and payment from the student or parent.

After hearing the student's work, report student name and score to AiM Performance Make-Up Coordinator:

**Christy Nielsen**        [christyanielsen@icloud.com](mailto:christyanielsen@icloud.com)

Send materials home with student. For advanced students, teachers may wish to finish writing comments after the student leaves. If so, teachers should mail the comment sheet to the teacher of the student as soon as possible. Once all make-ups have been administered, submit check(s) to AiM Performance Make-Up Coordinator:

**Christy Nielsen**  
734 Walnut St.  
Batavia, IL 60510

*by Saturday, April 1, 2023*

\*Adjudicators who have already completed their volunteer hours can expect to receive payment from the Treasurer once all make-ups are finished, and checks have been submitted. Those who were not able to volunteer will consider the make-up judging to be their volunteer effort.